

POSITION **Senior Project Manager**

PROFILE *Federated Co-operatives Limited (FCL) is a diverse business operating in the agriculture, food, energy and home and building sectors. Based in Saskatoon, Sask., FCL is owned by independent retail co-operatives from across Western Canada that are committed to local investment, community mindedness and lifetime membership benefits. FCL is involved in wholesaling and manufacturing, including refined fuels and lubricants. It also provides administrative and marketing support to its member-owners. For more information, visit www.fcl.crs.*

The Co-operative Retailing System is a network composed of Federated Co-operatives Limited (FCL) and over 180 independent retail co-operatives that help build, feed and fuel individuals and communities in Western Canada. From Vancouver Island to northwestern Ontario and into the Arctic, retail co-ops serve 1.8 million active members and many more customers at 2,500 locations. FCL centrally supplies and supports these retail co-ops. By working together under the CO-OP® brand, we are all committed to local investment, community mindedness and lifetime membership benefits. For more information, visit www.coopconnection.ca.

POSITION SUMMARY FCL invites applications for the position of **Senior Project Manager** in our home office located in Saskatoon, Saskatchewan.

The incumbent is responsible for the overall management of the initiation, execution, control and completion of the FCL technology-related projects, ensuring consistency with the organization's strategy, commitments, and goals. The Senior Project Manager (PM) is responsible to plan, execute, and finalize projects according to set deadlines and within budget. This includes acquiring resources and coordinating the efforts of team members and third-party contractors or consultants in order to deliver projects according to plan.

RESPONSIBILITIES Reporting to the Director, Project Management Office, responsibilities for this position include the following:

1. Define and manage project scope, goals, and deliverables that support business goals in collaboration with senior management and stakeholders. Develop, manage and validate full-scale project plans and associated communication documents. Effectively communicate project expectations to team members and stakeholders in a timely manner. Set and continually manage project expectations with team members and other stakeholders. Management of project inter-dependencies including reporting on exposures resulting with inter-project dependencies. Management of the integrated project plan and completion of project deliverables to approved project budgets and schedules. Development of plans to manage activities and ensure required controls are in place to complete the project deliverables within financial targets. Develop and deliver progress reports, proposals, project logs and presentations. Development and management of the project scope. Identify and manage change requests that impact project scope, schedule and budget, ensuring the update of related project documents/artifacts. Management of project risks and issues and implementing appropriate risk management strategies. Perform project closure, document lessons learned; develop post implementation plan and hand over to operation team. Define project success criteria and disseminate them to involved parties throughout project life cycle. Effectively communicate with all levels within FCL and outside of the organization as needed. Define vendor/software selection approach and participate in selection process. Participation in steering committee and stakeholder meetings, providing regular project status reports as required by sponsors and PMO methodology.
2. Manage effective relationships with Senior Leadership Team (SLT) and project stakeholders.
3. Other duties as assigned.

REQUIREMENTS The successful candidate will have a University Degree majoring in Computer Science or related field. 8+ years of direct work experience in a project management capacity, including all aspects of project life cycle and execution. PMP certification is strongly preferred. Strong familiarity with project management software, such as MS Project. Demonstrated experience in people management. Working knowledge of various technology systems such as finance, payroll, time and attendance, master data management, retail merchandising systems, and infrastructure related projects.

You may be required to undergo a background and substance test in accordance with FCL policies.

**A COMBINATION OF RELEVANT EDUCATION AND EXPERIENCE MAY BE CONSIDERED.*

Career Opportunity



You're at home here.

FCL offers a competitive salary, ongoing personal and professional development, and the opportunity to work with one of western Canada's most successful organizations.

DEADLINE Please submit a detailed resume in confidence on or before **June 24, 2019**

TO APPLY Submit your resume to careers@fcl.crs. Please indicate position applied for in "Subject" line.

Talent Acquisition Specialist,
Federated Co-operatives Limited
Box 1050, 401 - 22nd Street East
Saskatoon, Saskatchewan S7K 3M9
www.fcl.crs

WE THANK ALL CANDIDATES FOR THEIR INTEREST, HOWEVER,
ONLY THOSE SELECTED TO CONTINUE IN THE SELECTION PROCESS WILL BE CONTACTED.

==== *Join Our Team!* =====