

MEETING AGENDA AND MINUTES

Strategic Goals:

- To Retain our Members
- To Build Our Reputation
- To Develop Our Volunteers

Meeting Information

Date: Jun 11, 2019	Time: 11:30 am	Location: Radisson hotel.
Attendees: See "AGM Sign-In Sheet.jpg"	Regrets:	Absent:

Agenda Items

Agenda Item	Presenter	Time Allocated	Minutes: Action / Decision / Motion	Responsible	Due Date
1. Call to order	Barb				
2. Approval of Previous Meeting's Minutes			Motion to accept minutes June 12 2018 - Therese McIlmoyl/Jonathon Moore-Wright – carried		
3. Additions / Changes to Agenda					
4. Introduction of 2018-19 leadership team					
5. Recognition of outgoing officers	Barb		Acknowledgments of outgoing members: 2018-19 Executives, 2018-19 Directors.		
6. President's remarks	Barb		Available Volunteer positions available for 2019-20 will be posted on the VRMS (Volunteer Relationship Management System) link from PMI chapter website. Activities report aligned with strategic goals. Two-tiered organization and restructuring of the board provided updated policies. Highlights of the year: sold out record PDD, Riverboat network event, monthly		

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			<p>luncheons, membership growth, strategic planning, volunteer appreciation, board attendance at NA LIM and R2 meetings.</p> <p>Transition meeting June 26 – board. Annual planning summer TBD. NA LIM Philadelphia in October. 2020 – gala March 2020 and member-focused luncheon presentations. Committee led by Brenda Comfort.</p>		
7. Financial reports	Therese		<p>Interim Reports for Fiscal year to May 15 - Therese McIlmoyl - VP Finance Motion to accept - Lynn Gow/Rosanah Santos Question - does the board have a plan for the un-allocated equity? We will take that into account in the planning to determine method to most benefit members. – Carried</p>		
8. Motions to dispense with financial audit and financial review for 2019-2020	Therese		<p>Motion to dispense with the services of an auditor and a financial review for fiscal year 2019-2020. Motion - Therese McIlmoyl/ Susan Bradley Question - how many years has it been since we've had an audit? What is policy? We haven't had an external audit. Chapter books are monitored by PMI Global. – Carried</p>		
9. Election of Board members for 2019-2020	Jonathan		<p>Appointment of 2019-20 Officers by Jonathan Moore-Wright. Process and nominating committee. Slate of candidates:</p> <ul style="list-style-type: none"> • VP Marketing = Jody Tyson • VP Volunteers = Artak Babayan • VP Professional Development = Susan Bradley • VP Finance = Therese McIlmoyl 		

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			Motion to accept the recommendation of the nominating committee and appoint the above persons to their respective positions Motion - Jonathon Moore-Wright/ Alan Deschner – carried		
10. Meeting Adjournment			Motion to adjourn - Rama Perisamy/Alan Deschner - carried		
11.					

Owner	Secretary
Approver	President-Elect
Reviewers	Board
Review Cycle	As needed
Approval Date	12 Jan 18
Approved Version	V 1.0